

Mail / Fax to: Planned Administrators, Inc.
PO Box 6702
Columbia, SC 29260

Telephone (866) 798-0803
Fax (803) 264-0772

Underwritten by
BCS Insurance Company
Oakbrook Terrace, IL

Fill out this form ONLY if you are making changes in your coverage or terminating coverage.

A. REASON FOR THE CHANGE

Address Change Name Change Add Dependent(s) Coverage Change Terminate Coverage

B. REQUIRED EMPLOYEE INFORMATION

MUST BE FILLED OUT

Address/Name Change

Name	Social Security #	Home Phone	Gender	<input type="checkbox"/> M <input type="checkbox"/> F
Address	City	State	Zip	Apt. #
Employer		Hire Date	Date of Birth	
		/ /	/ /	

Add/Change Dependent Information

Name	Social Security #	Date of Birth	Gender	Relationship
		/ /	<input type="checkbox"/> M <input type="checkbox"/> F	
			<input type="checkbox"/> M <input type="checkbox"/> F	
			<input type="checkbox"/> M <input type="checkbox"/> F	

C. INDEMNITY PLAN CHANGES - Select the change you wish to make for each benefit

Weekly Rates

You **MUST** enroll in the **Fixed Indemnity Medical** Insurance Plan before adding any additional benefits in Section C. Your coverage level for the additional benefits in Section C will be identical to your fixed indemnity medical plan selection.

	FIXED INDEMNITY MEDICAL ¹	DENTAL	TERM LIFE	SHORT-TERM DISABILITY ²
Employee Only	<input type="checkbox"/> \$15.98	\$5.40	\$0.60	\$4.20
Employee + Child(ren)	<input type="checkbox"/> \$26.54	\$14.58	\$0.90	
Employee + Spouse	<input type="checkbox"/> \$30.36	\$10.80	\$0.90	
Employee + Family	<input type="checkbox"/> \$40.44	\$20.52	\$1.80	
	<input type="checkbox"/> Terminate Plan	<input type="checkbox"/> Enroll	<input type="checkbox"/> Enroll	<input type="checkbox"/> Enroll
	<input type="checkbox"/> No Change	<input type="checkbox"/> Cancel	<input type="checkbox"/> Cancel	<input type="checkbox"/> Cancel
		<input type="checkbox"/> No Change	<input type="checkbox"/> No Change	<input type="checkbox"/> No Change

¹ This coverage is not available to residents of NH, HI, or PR. ² STD is not available to persons who work in CA, HI, NJ, NY, or RI.

Add/Change Life/Accidental Death & Dismemberment Beneficiary

Primary	Relationship
Secondary	Relationship

D. MEC PLAN CHANGES - Select the change you wish to make.

82914400-M-PME Monthly Rates

MEC Wellness/Preventive **Terminate** MEC Plan **No Change**
 \$58.19 Employee Only **\$65.79** Employee + Child(ren) **\$71.00** Employee + Spouse **\$80.87** Employee + Family

I hereby authorize my employer to deduct the required premium contributions from my payroll earnings. If cancelling coverage, I understand that I have been offered an opportunity to become covered under the Essential StaffCARE plan, and I have chosen NOT to take advantage of this offer. I understand that deductions may continue under my old elections until this form is received and processed by PAI. Deductions will not be refunded, however, coverage will continue as long as you have a paycheck deduction.

DATE ___/___/_____

▶ SIGNATURE