



**Direct Deposit Agreement Form**  
**ALL EMPLOYEES ARE REQUIRED TO HAVE DIRECT DEPOSIT**

*\* This form needs to be filled out at time of hire \**

I hereby authorize Premier Electrical Staffing, LLC to initiate automatic deposits to my account at the financial institution named below. I also authorize Premier Electrical Staffing, LLC to make withdrawals from this account in the event that a credit entry is made in error.

Further, I agree not to hold Premier Electrical Staffing, LLC responsible for any delay or loss of funds due to incorrect or incomplete information supplied by me or by my financial institution or due to an error on the part of my financial institution in depositing funds to my account.

This agreement will remain in effect until Premier Electrical Staffing, LLC receives a written notice of cancellation from me or my financial institution, or until I submit a new direct deposit form to the Payroll Department.

<b>Name of Financial Institution:</b>	
<b>Authorized Signature (Primary):</b>	<b>Date:</b>
<b>Authorized Signature (Joint)</b>	<b>Date:</b>

<input type="checkbox"/> Checking	<input type="checkbox"/> Global Cash Card
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Account Number _____
Routing Number _____

- We only accept a voided check NOT a deposit slip. Attach and return this form to the Branch, Recruiter or Payroll Department. A bank direct deposit authorization letter can be faxed to us directly to the below number. Employee name **MUST** appear on the account.
  - Fax: 919-420-7577
  - ASK your recruiter for additional information and documentation.

Other Options: For those of you who do not have a bank account, a pay card will be issued through Global Cash Card. Please see your Recruiter for details. **We are a 100% direct deposit company.**

\*Please call the 919-420-7576 for any Payroll Questions\*